



CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assemblymember Mia Bonta

Classification: Field Representative

Posted: March 4, 2025

Assemblymember Bonta is seeking a Field Representative for the District Office, located in Oakland. The ideal candidate will have experience working in a district office, familiarity with the 18th Assembly District issues and current events, an understanding of the legislature and local government, and strong oral and written communication skills. Candidates should also have strong customer service skills, particularly in public-facing roles, and the ability to effectively engage with and assist constituents, including in a fast-paced environment.

Under the direction of the District Director, the Field Representative will be responsible for a range of duties, including but not limited to:

- Managing constituent casework and addressing community concerns related to agencies and programs such as the Employment Development Department, DMV, foreclosure prevention, consumer complaints, veterans' benefits, and unemployment and disability insurance.
- Representing the Assemblymember community events, meetings, and public forums.
- Developing and maintaining relationships with constituents, local organizations, and city leaders.
- Conducting research and synthesizing information for district-wide communications, stakeholder meetings, and policy discussions.
- Supporting event planning and coordination, including setting up tables, office canopies, and other materials as needed

Candidates must have a reliable source of transportation to attend in-person meetings and events and be able to work a flexible schedule, including some nights and weekends as required. Bilingual candidates in Spanish or Mandarin are strongly encouraged to apply.

The Assembly salary range for the classification of Field Representative is \$5,417 - \$7,845, monthly. It is anticipated that the position will be filled at the start of the range, or by transfer of an existing Assembly employee. Current Assembly employees of non-returning offices are encouraged to apply.

Contact: Please submit a cover letter and resume for consideration to Haley Hester District Director at: Haley.Hester@asm.ca.gov