



CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assemblywoman Pacheco
Classification: Field Representative
Posted: January 7, 2025

Assemblywoman Pacheco is seeking a Field Representative for her District Office in Downey. Under the direct supervision of the District Director and Chief of Staff, the primary responsibilities will include serving as a liaison between the district and the Assemblywoman by maintaining an awareness of and involvement in district affairs and issues. Candidates will be expected to establish positive and productive relationships with local organizations, elected officials, key community stakeholders, policymakers, and the general public. Other responsibilities include constituent casework, correspondence, and outreach. Under the direction of the District Director, the Field Representative will be responsible for representing the Assemblywoman in the community, drafting talking points, making presentations on her behalf, and staffing the Assemblywoman at community events. The ideal candidate is required to have excellent reading, writing and communication skills, as well as the ability to manage multiple concurrent projects. Bilingual in Spanish is strongly preferred.

Candidates must have a reliable source of transportation to attend in-person meetings/events and be able to work a flexible schedule, including nights and weekends as required.

The salary range for this position is \$5,417 - \$7,845 per month. Current Assembly employees of non-returning offices are encouraged to apply. It is anticipated that the position will be filled at the start of the range, or by transfer of an existing Assembly employee.

Contact: To apply, please submit a cover letter and resume to nikki.johnson@asm.ca.gov